

A Summary of Steps for Developing a Collaborative System of Care

- Identify partners & develop policies
 - Identify process for including consumers
 - Develop an interagency Coordinating Committee
 - Ensure committee members have agreement on values & principles
 - Clarification of communication procedures with partners & clients
 - Clarification of a conflict management process
 - If necessary, agencies will make structure changes allowing for active participation. Internal system issues will be addressed including recruitment, training, supervision, service documentation, and billing.
 - Development of an Interagency Agreement
- Identify target population – youth with Severe Emotional Disabilities (SED) are required to be a priority target group
- Determine processes for referral and enrollment
- Address issues related to care coordination including staff, training, ongoing support & coaching
- Implement the team process: collaborative family and youth teams create and implement individualized support and service plans of care.
- Establish monitoring and evaluation processes
- Ensure sufficient collaborative funding is available to meet the financial needs identified in plans of care
- Develop a collaborative plan for sustainability of the system of care
- Identify someone to track and organize project activities and outcomes