

## Suggested Orientation for CST Initiative Coordinators

<b>Recommended Material to Review</b>	
Overview of CST Process	Review of Care Coordination Handbook ( <a href="http://www.wicollaborative.org">www.wicollaborative.org</a> )
Review Care Coordinator and Initiative Coordinator Job Descriptions	Included in this handbook.
Review Statutory Requirements	State/County Contract; Wisconsin State Statute 46.56
Review Grant Reporting and Evaluation Requirements	<a href="http://www.wicollaborative.org">www.wicollaborative.org</a> – “CST Coordinator” link
Overview of the Coordinating Committee	Included in this handbook.
Policy & Procedure Review	If available, review your county or tribe’s CST policies and procedures.
<b>Recommended Training</b>	
Care Coordination and the Team Process Training	Upcoming trainings on <a href="http://www.wicollaborative.org">www.wicollaborative.org</a>
Child & Adolescent Needs and Strengths (CANS) Reliable Rater Certification	Online certification available: <a href="http://www.wicollaborative.org">www.wicollaborative.org</a> – follow “CST Coordinator” link, then “CANS”
Web-based data reporting (PPS)	Contact Tim Connor: (608) 261-6744; email: <a href="mailto:tim.connor@wisconsin.gov">tim.connor@wisconsin.gov</a> to schedule orientation.
<b>Annual Project Meetings</b>	
Statewide Project Director Meetings	CST sites are required to send a representative (commonly the initiative coordinator) to the 2 statewide meetings held each year. Check <a href="http://www.wicollaborative.org">www.wicollaborative.org</a> for meeting dates and location.
Regional Project Director Meetings/Training Days	CST sites are required to send a representative (commonly the initiative coordinator) to the 2 regional meetings held each year. Check <a href="http://www.wicollaborative.org">www.wicollaborative.org</a> for meeting dates and location.
<b>Other</b>	
Shadowing and mentoring	To shadow a CST coordinator and/or visit a team meeting or coordinating committee meeting in your area, please contact White Pine Consulting for suggested contacts (715) 258-5430 or <a href="mailto:whitepine@mwwb.net">whitepine@mwwb.net</a>