



Wisconsin
Department of Health Services

Division of Mental Health and Substance Abuse

**2014 Selected Options for Coordinated Service Teams (CST) Expenditures
(especially in the first year of operation)**

As each CST site is developed and/or improved, it may be necessary to spend some of the program's funding to obtain resources that can increase the effectiveness and sustainability of the program in future years. Additionally, many new sites experience a delayed start-up as they work toward hiring program staff, and established sites may experience turnover in CST positions. This list contains examples of what funding can be used for in situations when proposed budget amounts are not spent.

It is expected that CST monies are used in conjunction with other sources of funding available to serve children and families. Many items on this list may be a shared expense between CST and other programs (e.g., Family Support Program or Children's Long-Term Support Waivers). The contract administrators at Wisconsin DHS are available to assist with questions and guidance in this area. Please contact your assigned state administrator if a change of more than 10% is necessary on any line item in your CST budget to discuss these ideas and options, or any others.

1. Training for staff, parents, providers, Coordinating Committee members and community champions - Cover registration, travel and other directly related costs to attend training, conferences, and directly related workshops. Examples include:
 - Two day Care Coordination training
 - Children Come First Conference
 - Mental Health and Substance Abuse Conference
 - Crisis Conference
 - Contract for on-site training on topics such as peer support, trauma informed care, etc.

2. Tools and Supplies including:
 - Laptop
 - Software
 - Projector
 - Phone
 - Desk/office supplies
 - Flip chart, paper, markers
 - 3 ring binders for Coordinating Committee members
 - Packets of material for families and providers
 - Printing of materials
 - Appointment books for families

3. Public relations material including:
 - Brochures
 - Materials to give to families and partners

4. Ancillary costs for family teams such as:
 - Gas cards to cover travel expenses for CST meeting family attendance
 - Cover cost for pro-social learning opportunities for youth, such as camps and workshops
5. Funding allocated for contract Parent Peer Specialist (through organizations such as Wisconsin Family Ties)
6. Membership in National Wraparound Initiative
 - Review and order list of appropriate publications
7. Sponsor mental health activity day(s) for families and partners
8. Sensory integration equipment and supplies, such as:
 - Weighted blankets
 - Weighted vests
 - Small trampolines
 - Rocking chair
 - Swing
 - Hand-held stress relief balls/items