

Northern Region CST Meeting  
May 14, 2014  
Rhineland, WI

**NIATx Discussion**

**1. *Parents on Coordinating Committee***

- a. Provide stipends
- b. Provide gas card or Walmart card
- c. Provide food
- d. Make personal contact and invitation
- e. Take parent to coffee prior to meeting
- f. Help with transportation – if needed
- g. Help with child care – if needed
- h. Have parent peer support provide mentoring/connection
- i. Provide information/handbook/orientation
- j. Send out reminders/ask for input on agenda
- k. Support development of trust/skills
- l. Be sensitive to time/location
- m. Schedule topics and presenters of interest

**2. *Providers outside of System on Coordinating Committee***

- a. Involve by receiving minutes /information
- b. Keep Inter-agency agreements updated – inviting them to participate
- c. Follow-up with new staff (providers) – be aware of turnover
- d. Start on time/end on time
- e. Provide food
- f. Ensure relevant agenda
- g. Ensure clear expectations for participants
- h. Provide educational presentations
- i. Allow time for agency updates - placement on agenda as appropriate

**3. *Transitioning Family Team***

- a. Begin planning for discharge at the beginning
- b. Ensure that family voice/access/ownership is established
- c. Provide necessary training/skill building
- d. Continually work on relationship building
- e. Making connections to long-term services and supports such as Peer Support, Comprehensive Community Services, advocacy groups such as Wisconsin Family Ties and NAMI
- f. Review CST Handbook module 5 on the subject of transition
- g. Promote “Youth Move” – developing youth group

**4. Increase Family Referrals**

- a. Share information regarding CST
- b. Utilize “WRAP” – national information
- c. Present to schools and other providers that could make referrals
- d. No waitlist – if possible
- e. Consider the level of families and parents are at
- f. Don’t talk down /confuse
- g. Sub-committee for outreach – Resource handbook for New Sites – Module 2 - An Overview of the Coordinating Committee

**5. Leader for Coordinating Committee**

- a. Project Director
- b. Coordinating Committee Nominate Leader(Chair), co-leader, secretary
- c. Co-Chairs
- d. Sell the benefit of participation and leadership – “what’s in it for me”

**6. Combined Committees – CST/CCS/CLTS/Crisis**

- a. Meetings based on members needs
- b. Coalition meeting – get on agenda for CST early
- c. Sub-Committee for special policy related requirements
- d. Free lunch/chocolate
- e. Assists in saving time for members for multiple groups
- f. Ensure that statute and administrative rules are met