**The Coordinated Services Team Initiative**

**Southeastern Region Initiative Coordinator Meeting**

**Monday October 6, 2014**

**9:30 – 3:00**

**Department of Health Services Southeast Regional Office**

**141 NW Barstow, West Building, Room 104**

**Waukesha, WI**

The Fall Southern Regional CST Initiative Coordinator meeting is **Monday, October 6th, from 9:30 – 3:00** at the Department of Health Services Regional Office in Waukesha. Attached is an agenda for the day.

Initiative Coordinators (or another representative) from Counties and Tribes receiving CST funding from the State are expected to attend. The hope is that these meetings will provide a forum for neighboring CST sites to share experiences with and learn from their peers.

The entire day will focus on the issue of the Coordinating Committee. The morning will include a skill-building workshop focusing on developing and/or rejuvenating your Coordinating Committee. The afternoon will consist of using the learning collaborative to share your Coordinating Committee successes, struggles, and ideas to address those struggles. The agenda includes 2 discussion questions to get us started. Please bring your questions, concerns, and issues related to Coordinating Committees.

In years past you have RSVP’d directly to your Area Administrator. Due to the increase in CST sites around the state and to find an easier way to keep track of people who will be attending, we are going to begin using SurveyMonkey as a way to manage this process. With that in mind, please RSVP by Thursday, October 2nd, by going to the following link:

<https://www.surveymonkey.com/r/Regional_Meeting_RSVP>

Thank you!

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**9:30 – 9:45 Welcome and Introductions**

**9:45 – 10:15 State, Regional, and White Pine Consulting updates**

**10:15 – 12:00 Skill Building Workshop:** Coordinating Committee Development and/or Rejuvenation

**12:00 – 1:00 Lunch – on your own** (there are several nearby restaurants to choose from)

**1:00 – 2:45 Learning Collaborative:** Coordinating Committee cont.

* Activity
* What struggles have you experienced with your Coordinating Committee?
* What strategies have been found to be helpful in developing and/or rejuvenating your Coordinating Committee?
* Discuss next steps

**2:45 – 3:00 Closure**

* + - * Project Director Meeting – September 30th in Stevens Point
			* Next Regional Meeting – spring 2015, exact date TBD in November